



REQUIREMENTS FOR APPLYING FOR AN OPERATION'S LICENCE

SERVICE: FUEL OIL TRANSFER

CLUSTER: SUPPLY

DESCRIPTION: pumping of fuel oil through pressure pipelines.

PROCEDURE PROCESS: Notarized Special Power of Attorney, formal application and all other documents as requested, shall be filed with the Directorate General of Ports and Maritime Ancillary Industries, Concessions Department, located at the headquarters of the Panama Maritime Authority, Diablo Heights, Demetrio Porras Street.

APPLICATION MUST BE FILED WITH THE FOLLOWING DOCUMENTS:

Note: In case of being a natural person, the application may be submitted by the applicant itself, and if it is a legal entity, it will be presented by a suitable attorney.

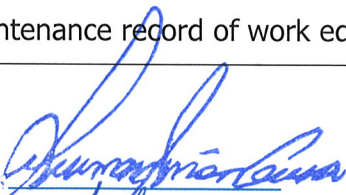
1. Notarized Special Power of Attorney, which shall include: telephone number, address, and e-mail of holder of the Power of Attorney. Same must be signed by grantor of Power of Attorney and by holder of Power of Attorney, in compliance with requirements set forth under the Judicial Code of the Republic of Panama (Section 627).
2. Memorial addressed to the General Director of Ports and Auxiliary Maritime Industries (Article 9 of the Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority) requesting the Operation License and containing the following information:
 - General Data:
 - ✓ General Data of authorized representative: full name, I.D. card number, address, telephone numbers, P.O. Box, and e-mail.
 - ✓ General Data of company: Company name, address, telephone numbers, R.U.C. number duly registered at the Directorate General of Internal Revenue, P.O. Box, and e-mail.
 - Purpose of the operation's license.

Authorization: 

Date: 10/6/19

- Description of all activities and procedures to be carried out.
 - Detail of all maritime and port areas where the service is to be rendered.
 - Value of the investment which interested party is engaging in or intends to engage in
3. Simple copy of I.D. Card or passport of authorized representative and of holder of Special Power of Attorney.
 4. Original and current certificate issued by the Office of the Recorder of Deeds, which shows the following: authorized representative, directors, officers, and corporate authorized capital stock.
 5. Copy of commercial license issued by the Ministry of Commerce and Industries (MICI).
 6. Certificate issued by the Social Security, certifying that employer is registered in the system.
 7. Copy of Concession Contract Agreement subscribed by the Concessions Department.
 8. Copy of history and certificates which evidence expertise and experience of technical personnel which shall supervise and execute these activities.
 - a. List of personnel and their positions.
 - b. Copy of personal identification card number or of passport
 - b. Suitability of company technical personnel and professionals.
 9. Contingency Plan in the event of spillage, pursuant minimum requirements as set forth by the Port Pollution Prevention and Control Department
(Please see <https://amp.gob.pa/wp-content/uploads/2019/04/Componentes-para-Evaluacion-de-planes-de-contingencia.pdf>).
 10. Company Emergency Plan. Must include contact numbers of the Port Safety and Hygiene Section: 501-5153 or 501-4244, and the following e-mail: shpdop@amp.gob.pa; and all contact numbers of the Pollution Prevention and Control Department: (507) 501-5155/5406; Chiriquí: (507) 721-3744; and Colón: (507) 475 – 0000.
 11. Safety Certificate issued by the National Fire Safety, Prevention and Research Office of the Fire Department of Panama; application of norms, codes and guides of the NFPA (National Fire Protection Association).
 12. Photographs and description of safety equipment and installation which it has available for rendering of the service (helmets, safety goggles, gloves, safety harnesses, vests, etc.).
 13. Photographs of work tools, equipment, and machinery.
 14. Copy of maintenance record of work equipment and machinery.

Authorization:



Date:

10/6/19

CONCESSIONS DEPARTMENT

Balboa, Ancón. Diablo Heights, Bldg. N°3. P.O. Box 0843-00533, Phone 501-5122.

15. Copy of registration of training for emergency situations.
16. Copy of operations-management contract agreement of the Fuel Oil Free Zone, issued by the National Secretary of Energy.
17. Copy of Resolution which approves the environmental impact study or environmental conformity and management plan, issued by the Ministry of the Environment of Panama, same which identifies this activity or operation.(Exempted here from are all authorizations which certify that said studies are not required)
18. Copy of the environmental impact study or environmental conformity and management plan, issued by the Ministry of the Environment of Panama, for this activity or operation.(If applies previous point)
19. Copy of company's updated Waste and Residue Management Plan, as per minimum requirements set forth by the Ports Pollution Prevention and Control Department
(see <https://amp.gob.pa/wp-content/uploads/2019/04/Componentes-para-la-Evaluaci%C3%B3n-de-los-Planes-de-Gesti%C3%B3n-de-Desechos-y-Re...-1.pdf> or consult to the following telephones 501-5155 / 5253 contaminacion@amp.gob.pa).
20. List of materials and contingency plan of the fuel oil terminal.
21. Emergency Plan of the maritime terminal.
22. Operation's Manual of the maritime terminal.
23. Safety check list vessel/land.
24. Technical Card of manufacturer of fuel oil tanks and pipelines.
25. Evidence of calibration of tanks.

• **IMPORTANT NOTICE:**

- The Company shall also file a compliance bond and a civil responsibility insurance, pollution policy and / or oil spill in compliance with Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority.
- The Company shall have a physical location duly marked and identified where its office headquarters are located. (Same may not be a family residence).
- The company must make a single fee inspection payment, as a fee set forth for each type of maritime ancillary service, in compliance with Resolution No. 011-2019 dated March 27th,

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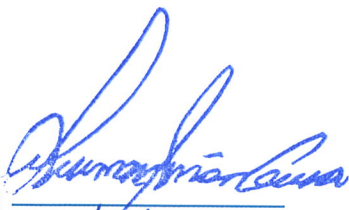
2019 issued by the Board of Directors of the Panama Maritime Authority, and published in the Official Gazette No. 28763-A, dated April 29th, 2019.

- The Company shall file activity statistics within the first ten (10) days on a monthly basis, in accordance with Chapter V, Article 19, paragraph 10 of the Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority; said statistics shall be sent to the following e-mails: amp.estadistica@amp.gob.pa and concesiones@amp.gob.pa.
- Comply with the on-site technical evaluation made by the Pollution Prevention and Control Department. Same consists of visiting the site where the company is located, in order to evaluate minimum contingency equipment available to give a first response regarding a pollution incident involving fuel oil, as provided for in its contingency plan. Also, maintenance plans for each terminal shall be verified.
- To keep the Port Safety and Health Section informed of any incident or accident which may occur in the installations, by calling the following telephone numbers, 501-5153 o 501-4244, and to the following email: shpdop@amp.gob.pa, in compliance of the Port Safety and Hygiene Rules and Regulations of the Panama Maritime Authority, **Title II:** Organization and powers of Port Safety and Hygiene, **Section 7:** The Port Safety and Hygiene unit shall investigate all accidents in ports, whether cause injuries to employees or not, especially those which are more severe and frequent, informing immediately the Office of the Director of Operations. (be taken to mean Port Operations Department, telephone 501-5148, email operaport@amp.gob.pa)

RATE: B /. 0.0728.00 Per barrel transferred. A guaranteed minimum monthly payment shall be established.

For any additional information or questions, please contact the Concessions Department at the following telephone numbers: 501-5122 / 501-5123.

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