



PANAMA MARITIME AUTHORITY
DIRECTORATE GENERAL OF PORTS AND MARITIME ANCILLARY INDUSTRIES
CONCESSIONS DEPARTMENT

F-16
(DMA)
V.06



REQUIREMENTS FOR APPLYING FOR AN OPERATION'S LICENCE

**SERVICE: TRANSPORTATION OF PASSENGERS AND TOURISTS THROUGH A LEGAL ENTITY
ESTABLISHED AS BOATMEN
CLUSTER: TRANSPORTATION**

DESCRIPTION: Transportation of passengers for recreational or tourist purposes in vessels not larger than 14 meters in length, propelled by an outboard, with capacity of no more than 12 passengers, including crew members.

PROCEDURE PROCESS: Notarized Special Power of Attorney, formal application and all other documents as requested, shall be filed with the Directorate General of Ports and Maritime Ancillary Industries, Concessions Department, located at the headquarters of the Panama Maritime Authority, Diablo Heights, Demetrio Porras Street.

APPLICATION MUST BE FILED WITH THE FOLLOWING DOCUMENTS:

Note: In case of being a natural person, the application may be submitted by the applicant itself, and if it is a legal entity, it will be presented by a suitable attorney.

1. Notarized Special Power of Attorney, which shall include: telephone number, fax, address, and e-mail of holder of the Power of Attorney. Same must be signed by grantor of Power of Attorney and by holder of Power of Attorney, in compliance with requirements set forth under the Judicial Code of the Republic of Panama (Section 627).
2. In accordance with Article 9 of the Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority, a memorial addressed to the General Director of Ports and Auxiliary Maritime Industries, requesting the Operation License and containing the following information:
 - General Data:
 - ✓ General Data of authorized representative: full name, I.D. card number, address, telephone numbers, P.O. Box, and e-mail.

Authorization: 

Date: 10/6/19

- ✓ General Data of company: Company name, address, telephone numbers, R.U.C. number duly registered at the Directorate General of Internal Revenue, P.O. Box, and e-mail.
 - Purpose of the operation's license:
 - ✓ Can only transport passengers for recreation or tourism purposes, in vessels with a maximum capacity to carry twelve (12) passengers.
 - ✓ It applies solely to vessels up to twelve (12) meters in length, with an outboard motor.
 - Description of all activities to be carried out.
 - Detail of all maritime and port areas where the service is to be rendered.
 - Full data of vessels which it pretends to render the service:
 - ✓ Name of vessel, name of vessel owner, name of Association which it is a member of, navigation license number (as it is set forth by the rules and regulations of the Directorate General of Merchant Marine).
3. Simple copy of I.D. Card or passport of authorized representative and of holder of Special Power of Attorney.
 4. Original and current certificate issued by the Office of the Recorder of Deeds, which shows the following: authorized representative, directors, officers, and corporate authorized capital stock.
 5. Certificate which evidences that it belongs to a group legally established as boatmen.
 6. Photographs of all vessels to be used, where their names appear.
 7. Photographs of personal protection equipment, safety equipment, and protective suits, in compliance with requirements of the Directorate General of Merchant Marine.
 8. Copy of navigation licenses of all vessels which are members of the association.
 9. Copy of outboard operator's license.
 10. Certificate of Good Standing issued by the Directorate General of Merchant Marine, Panama Maritime Authority (if applies).
 11. Certificate issued by the Directorate General of Merchant Marine, Panama Maritime Authority, stating that same complies with safety specifications and standards which apply thereto, and that it is fit to render the requested service.
 12. List of personnel and position in each vessel.
 13. Copy of personal I.D. card or passport of personnel in charge of each vessel.
 14. Regarding operations to be carried out in functioning waters of the Panama Canal, provider of

Authorization: 

Date: 10/6/13

CONCESSIONS DEPARTMENT

Balboa, Ancón. Diablo Heights, Bldg. N°3. P.O. Box 0843-00533, Phone 501-5122.

services shall present evidence that it requested the authorization for use of the waters and banks of the Panama Canal.

15. In the event that it does not render the service with its own vessel, must file a charter contract agreement

• **IMPORTANT NOTICE:**


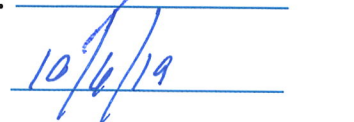
- The Company shall also file a compliance bond and a civil responsibility insurance, , in compliance with Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority.
- The Company shall have a physical location duly marked and identified where its office headquarters are located. (Same may not be a family residence).
- The company must make a single fee inspection payment, as a fee set forth for each type of maritime ancillary service, in compliance with Resolution No. 011-2019 dated March 27th, 2019 issued by the Board of Directors of the Panama Maritime Authority, and published in the Official Gazette No. 28763-A, dated April 29th, 2019.
- The Company shall file activity statistics within the first ten (10) days on a monthly basis, in accordance with Chapter V, Article 19, paragraph 10 of the Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority; said statistics shall be sent to the following e-mails: amp.estadistica@amp.gob.pa y concesiones@amp.gob.pa.

RATE: B/ 1,500.00 annual per group.

For any additional information or questions, please contact the Concessions Department at the following telephone numbers: 501-5122 / 501-5123.

Authorization: _____

Date: _____

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