REQUIREMENTS FOR APPLYING FOR AN OPERATION'S LICENCE

SERVICE: TRASH INCINERATORS
CLUSTER: WASTE MANAGEMENT AND FUMIGATION
ANNEXED: V MARPOL CONVENTION 73/78

DESCRIPTION: Thermal decomposition through furnaces or garbage chambers or solid waste generated by ships.

PROCEDURE PROCESS: Notarized Special Power of Attorney, formal application and other documents requested shall be filled to the Directorate General of Ports and Ancillary Maritime Industries, Concessions Department, located at the headquarters of the Panama Maritime Authority in Diablo Heights, Demetrio Porras Street.

APPLICATION MUST BE FILED WITH THE FOLLOWING DOCUMENTS:

Note: In case of being a natural person, the application may be submitted by the applicant itself, and if it is a legal entity, it will be presented by a suitable attorney.

1. Notarized Special Power of Attorney, which shall include: telephone number, address, and e-mail of holder of the Power of Attorney. Same must be signed by grantor of Power of Attorney and by holder of Power of Attorney, in compliance with requirements set forth under the Judicial Code of the Republic of Panama (Section 627).
2. Memorial addressed to the General Director of Ports and Auxiliary Maritime Industries(Article 9 of the Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority) requesting the Operation License and containing the following information:
   - General Data:
     - ✓ General Data of authorized representative: full name, I.D. card number, address, telephone numbers, P.O. Box, and e-mail.
     - ✓ General Data of company: Company name, address, telephone numbers, R.U.C. number duly registered at the Directorate General of Internal Revenue, P.O. Box, and e-mail.

Authorization: _____

Date: 10/6/19

- Purpose of the operation's license.
- Description of all activities to be carried out.
- Detail all maritime and port areas where the service is to be rendered.
- Value of the investment which interested party is engaging in or intends to engage in.

3. Simple copy of I.D. Card or passport of authorized representative and of holder of Special Power of Attorney.
4. Original and current certificate issued by the Office of the Recorder of Deeds, which shows the following: authorized representative, directors, officers, and corporate authorized capital stock.
5. Copy of the commercial license or operation notice issued by the Ministry of Commerce and Industries (MICI).
6. Certification of the Social Security as a registered employer in the system.
7. Copy of history and certificates that certify the expertise and experience of the technical staff that will supervise and execute these activities.
    1. List of staff and position held.
    2. Copy of valid personal identification card.
    3. Suitability of the technical staff and professionals of the company.
8. Photographs and description of the security equipment and facilities that are available for the provision of the service (helmet, safety glasses, gloves, safety harness, vest, etc.).
9. Photographs of tools, equipment and work machineries.
10. Copy of maintenance record of equipment and work machinery.
11. Emergency plan of the company. Company Emergency Plan. Must include contact numbers of the Port Safety and Hygiene Section: 501-5153 or 501-4244, and the following e-mail: shpdop@amp.gob.pa; and all contact numbers of the Pollution Prevention and Control Department: (507) 501-5155/5406; Chiriquí: (507) 721-3744; and Colón: (507) 475 – 0000.
12. Updated copy of the contingency plan of the company in case of events. This plan must comply with the technical evaluation and approval by the Department of Pollution Prevention and Control of the Panama Maritime Authority.
    (See https://amp.gob.pa/wp-content/uploads/2019/04/Componentes-para-Evaluacion-de-planes-de-contingencia.pdf).
13. Updated copy of Waste management plan. This plan must comply with the technical evaluation and

Authorization: _____

Date: 19/6/19

approval by the Department of Pollution Prevention and Control of the Panama Maritime Authority. (See https://amp.gob.pa/wp-content/uploads/2019/04/Componentes-para-la-Evaluaci%C3%B3n-de-los-Planes-de-Gesti%C3%B3n-de-Desechos-y-Re...-1.pdf).

14. Copy of the Safety Certificate issued by the National Fire Safety, Prevention and Research Office of the Fire Department of Panama; application of norms, codes and guides of the NFPA (National Fire Protection Association).
15. Copy of approval resolution Environmental Impact Study or of the Adaptation and Environmental Management Plan issued Ministry of Environment of Panama.
16. Copy of the Environmental Impact Study or the Environmental Management and Adaptation Plan in which this activity or operation is identified.
17. Authenticated copy of the written record of compliance with health regulations by the Ministry of Health.

- **IMPORTANT NOTE:**
  - The Company shall also file a compliance bond and a civil responsibility insurance, pollution policy and / or oil spill, , in compliance with Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority.
  - The Company shall have a physical location duly marked and identified where its office headquarters are located. (Same may not be a family residence).
  - In compliance with Resolution No. 013-2005 dated July 26th, 2005 issued by the Board of Directors of the Panama Maritime Authority, the company must make a fee inspection payment, as a fee set forth by the Department of Pollution Prevention and Control of the Panama Maritime Authority when it's requested.
  - The company must make a single fee inspection payment, as a fee set forth for each type of maritime ancillary service, in compliance with Resolution No. 011-2019 dated March 27th, 2019 issued by the Board of Directors of the Panama Maritime Authority, and published in the Official Gazette No. 28763-A, dated April 29th, 2019.
  - The Company shall file activity statistics within the first ten (10) days on a monthly basis, in accordance with Chapter V, Article 19, paragraph 10 of the Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority; and said statistics shall be sent

Authorization: _____

Date: 10/6/19

to the following e-mails: amp.estadistica@amp.gob.pa and concesiones@amp.gob.pa.

- Comply with the on-site technical evaluation made by the Department of Pollution Prevention and Control.
- To keep the Port Safety and Hygiene Section informed of any incident or accident which occurs in the facilities, at the following numbers: 501-5153 or 501-4244, and to the following e-mail: shpdop@amp.gob.pa, pursuant the Port Safety and Hygiene Rules and Regulations, Panama Maritime Authority. Title II: Organization and powers of Port Safety and Hygiene, Section 7: The Port Safety and Hygiene personnel shall investigate all accidents which occur in all ports, whether they cause injuries to workers or not, especially those which are more serious and more frequent, and the Office of the Director of Operations must be informed thereof. (be taken to mean Port Operations Department, telephone 501-5148, email operaport@amp.gob.pa)

RATE: B/. 500.00 monthly per authorized company.

For additional information or consultation, contact the Department of Concessions at 501-5122 / 501-5123

Authorization:

Date: 10/6/19