REQUIREMENTS FOR APPLYING FOR AN OPERATION'S LICENCE

SERVICE: TRANSPORTATION OF WASTE FROM SHIPS
CLUSTER: WASTE MANAGEMENT AND FUMIGATION
ANEXED: II AND IV MARPOL CONVENTION 73/78

DESCRIPTION: It is the collection of harmful waste liquid transported in bulk and wastewater for the prevention of pollution from ships through tank trucks, for final disposal. The collection is done through land equipment complying with MARPOL 73-78 of the International Maritime Organization (IMO).

PROCEDURE PROCESS: Notarized Special Power of Attorney, formal application and other documents requested shall be filled to the Directorate General of Ports and Ancillary Maritime Industries, Concessions Department, located at the headquarters of the Panama Maritime Authority in Diablo Heights, Demetrio Porras Street.

WHEN SUBMITTING THE APPLICATION YOU SHOULD CONTAIN THE INDICATIONS THAT ARE DETAILED BELOW:

Note: In case of being a natural person, the application may be submitted by the applicant itself, and if it is a legal entity, it will be presented by a suitable attorney.

1. Notarized Special Power of Attorney, which shall include: telephone number, address, and e-mail of holder of the Power of Attorney. Same must be signed by grantor of Power of Attorney and by holder of Power of Attorney, in compliance with requirements set forth under the Judicial Code of the Republic of Panama (Section 627).
2. Memorial addressed to the General Director of Ports and Auxiliary Maritime Industries(Article 9 of the Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority) requesting the Operation License and containing the following information:
   - General Data:
     - ✓ General Data of authorized representative: full name, I.D. card number, address, telephone numbers, P.O. Box, and e-mail.
     - ✓ General Data of company: Company name, address, telephone numbers, R.U.C. number duly

Authorization: _____

Date: 14/6/19

registered at the Directorate General of Internal Revenue, P.O. Box, and e-mail.

- Purpose of the operation's license.
- Description of all activities to be carried out.
- Detail all maritime and port areas where the service is to be rendered.
- Value of the investment which interested party is engaging in or intends to engage in.

3. Simple copy of I.D. Card or passport of authorized representative and of holder of Special Power of Attorney.
4. Original valid certificate, issued by the Public Registry, stating: legal representative, directors, dignitaries and authorized capital of the company.
5. Copy of the commercial license or operation notice issued by the Ministry of Commerce and Industries (MICI).
6. Certification of the Social Security as a registered employer in the system.
7. Copy of background and certificates that certify the expertise and experience of the technical staff that will supervise and execute these activities.
    1. List of staff and position held.
    2. Copy of personal identity card or passport.
    3. Suitability of the technical staff and professionals of the company.
8. Photographs and description of the security equipment and facilities that are available for the provision of the service (helmet, safety glasses, gloves, safety harness, vest, etc.).
9. Copy of the unique vehicle record of each equipment.
10. List and photographs of the ground equipment to be used
11. Emergency plan of the company. Must include contact numbers of the Port Safety and Health Section: 501-5153 or 501-4244, and the following e-mails: shpdop@amp.gob.pa; and all contact numbers of the Pollution Prevention and Control Department: (507) 501-5155/5406; Chiriquí: (507) 721-3744; and Colón: (507) 475 – 0000.
12. In the event that the ground equipment is not owned by the company, present the Contractual Relationship (contract) between the company and the carrier.
13. Training certificate of personnel in handling hazardous materials.
14. Updated copy of the contingency plan in case of contamination event. According to the minimum requirements of the Department of Prevention and Control of Port Pollution.

Authorization: _____

Date: 10/6/19

(See https://amp.gob.pa/wp-content/uploads/2019/04/Componentes-para-Evaluacion-de-planes-de-contingencia.pdf).

15. Up-to-date copy of the waste and waste management plan of the company. This plan must comply with the technical evaluation and approval by the Department of Pollution Prevention and Control of the Panama Maritime Authority.

    (See https://amp.gob.pa/wp-content/uploads/2019/04/Componentes-para-la-Evaluaci%C3%B3n-de-los-Planes-de-Gesti%C3%B3n-de-Desechos-y-Re...-1.pdf).

16. Authenticated copy of the written record of Compliance with Health Standards by the Ministry of Health.

- **IMPORTANT NOTE:**
  - The Company shall also file a compliance bond and civil responsibility insurance, pollution policy and / or oil spill in compliance with Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority.
  - The Company shall have a physical location duly marked and identified where its office headquarters are located. (Same may not be a family residence).
  - In compliance with Resolution No. 013-2005 dated July 26th, 2005 must make a payment of the inspection fee by the Department of Pollution Prevention and Control when the Panama Maritime Authority requests it.
  - The company must make a single fee inspection payment, as a fee set forth for each type of maritime ancillary service, in compliance with Resolution No. 011-2019 dated March 27th, 2019 issued by the Board of Directors of the Panama Maritime Authority, and published in the Official Gazette No. 28763-A, dated April 29th, 2019.
  - The Company shall file statistics of the activity during the first ten days on a monthly basis, in accordance with Chapter V, Article 19, paragraph 10 of the Resolution No. 011-2019 issued by the Board of Directors of the Panama Maritime Authority; said statistics shall be reported to the following e-mails: amp.estadistica@amp.gob.pa and concesiones@amp.gob.pa.
  - Comply with the technical field evaluation in compliance with resolution MEPC.83 (44) of the International Maritime Organization (IMO), MARPOL and all its updates.
  - Keep the Port Safety and Hygiene Section informed of any incident or accident that occurs in the facilities, telephones 501-5153 or 501-4244 and shpdop@amp.gob.pa emails, in

Authorization: _____

Date: 12/6/19

accordance with the Safety Regulation and Port Hygiene of the Panama Maritime Authority. Title II: Organization and faculties of Safety and Port Health, Article 7: The Port Safety and Hygiene Unit will investigate all accidents in ports, whether or not they cause injuries to workers, especially those of greater severity and frequency, giving immediate account to Operations Management. (be taken to mean Port Operations Department, telephone 501-5148, email operaport@amp.gob.pa)

RATE: B/. 100.00 monthly per authorized company.

For additional information or consultation, contact the Department of Concessions at 501-5122 / 501-5123.

Authorization:

Date: 10/6/19